

GOVERNANCE

DECISION SHEET

INTEGRATION JOINT BOARD - TUESDAY, 19 NOVEMBER 2024

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Integration Joint Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Board or seek further instructions from the Board.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
1.1	<p><u>Welcome from the Chair</u></p>	<p><u>The Committee resolved:</u> (i) to agree to defer item 7.1 (Draft Strategic Plan) in order to enable officers to fully focus on implementing the Recovery Plan at item 6.2 (Quarter 2 Financial Position), with a target of March 2025 for presentation of the Draft Strategic Plan item; and (ii) to otherwise note the Chair’s remarks.</p>	ACHSCP	Alison MacLeod
2.1	<p><u>Declarations of Interest and Transparency Statements</u></p> <p>Members are requested to intimate any Declarations of Interest or Transparency Statements</p>	<p><u>The Committee resolved:</u> to note that the Vice Chair advised that he had a connection in relation to agenda item 7.5 (Specialist Mental Health and Learning Disability Services, Discharge Without Delay) by virtue of being a Member of the Diverse Experiences Advisory Panel, a named partner in the Scottish Government’s Mental Health and Wellbeing Strategy Delivery Plan and the Depute Representative of said Group to the Scottish Government Mental Health and Wellbeing Leadership Board, however having applied the objective test, he did not consider that he had an</p>		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		interest and would not be withdrawing from the meeting.		
3.1	<u>Exempt Business</u> Members are requested to determine that any exempt business be considered with the press and public excluded	<u>The Committee resolved:</u> there was no exempt business.		
4.1	<u>IJB Membership - HSCP.24.103</u>	<u>The Committee resolved:</u> (i) note the appointment, by Aberdeen City Council, of Councillor Lee Fairfull as voting member of the Integration Joint Board; (ii) appoint Councillor Lee Fairfull to the Clinical and Care Governance Committee; and (iii) reappoint Maggie Hepburn and Jim Currie as non-voting members of the Integration Joint Board.	Governance Governance	Emma Robertson (sederunt, invites) Mark Masson (sederunt, invites)
4.2	<u>Video Presentation</u>	<u>The Committee resolved:</u> to note the video.		
4.3	<u>Minute of Board Meeting of 24 September 2024 and Attendance Record</u>	<u>The Committee resolved:</u> (i) to note the Attendance Record; and (ii) to approve the minute as a correct record.		
4.4	<u>Draft Minute of Risk Audit and Performance Committee of 10 September 2024</u>	<u>The Committee resolved:</u> to note the minute.		
4.5	<u>Draft Minute of Clinical and Care</u>	<u>The Committee resolved:</u>		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
	<u>Governance Committee of 1 October 2024</u>	to note the minute.		
4.6	<u>Business Planner</u>	<u>The Committee resolved:</u> (i) to note the reason as described at article 1.1 of the agenda for the deferral of line 16 (Draft Strategic Plan); (ii) to note the reason for the deferral of line 22 (Fast Track Cities); and (iii) to otherwise agree the Planner.		
4.7	<u>IJB Insights and Topic Specific Seminars Planner</u>	<u>The Committee resolved:</u> to agree the planners.		
4.8	<u>Chief Officer's Report - HSCP.24.076</u>	<u>The Committee resolved:</u> (i) to note the winter vaccination programme and the Chair's thanks to staff after his positive experience at the Aberdeen City Vaccination and Wellbeing Hub; and (ii) to otherwise note the detail contained within the report.	ACHSCP	Sandy Reid
5.1	<u>Recruitment and Selection of Chief Finance Officer - HSCP.24.088</u>	<u>The Committee resolved:</u> (i) to note the detail contained within the report; (ii) to establish a temporary Committee of the IJB, to be called an Appointment Panel, constituting the Chair and Vice Chair of the IJB and the Chief Officer (who will act as Chair of the Appointment Panel), to interview	People & Organisation, ACC	Alison Paterson

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		<p>(iii) candidates and make an appointment; to agree that in the absence of the Chair or Vice Chair of the IJB, that the IJB agrees that a voting member of the IJB from the relevant constituent body, substitutes for the Chair or Vice Chair of the IJB at the Appointment Panel;</p> <p>(iv) to agree that the appointment of the Chief Finance Officer shall be determined by the Appointment Panel, on behalf of the IJB; and</p> <p>(v) to agree that the Chief Officer makes arrangements for an Interim Chief Finance Officer should they consider it necessary to do so.</p>	ACHSCP	Fiona Mitchelhill
5.2	<u>Health and Social Care Partnership Meeting Dates 2025/26 - HSCP.24.079</u>	<u>The Committee resolved:</u> to approve the Meeting Schedule for 2025-26 as at section 4.6 of the report.	Governance	Emma Robertson
6.1	<u>Getting it Right for Everyone (GIRFE) - HSCP.24.083</u>	<u>The Committee resolved:</u> (i) to note the content of the report on GIRFE and Putting People First; and (ii) to endorse the collaborative approach being taken to align approaches into a clear whole system approach.		
6.2	<u>Quarter 2 Financial Position - HSCP.24.104</u>	<u>The Committee resolved:</u> (i) to agree that a financial position update would be provided to every meeting of the IJB and RAPC going forward; (ii) to note the report in relation to the IJB budget and the information on areas of risk and approve the Recovery Plan	ACHSCP	Fiona Mitchelhill, Fraser Bell, Interim Chief Finance Officer

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		<p>attached as Appendix A to the report to address the projected overspend position;</p> <p>(iii) to approve the use of IJB uncommitted reserves, up to the value of £5.5m to account for the different 2024/25 financial scenarios, as described in the report, noting that if this were to happen than the IJB would have no uncommitted reserves to protect itself and two partners from financial crisis going forward; and</p> <p>(iv) to instruct the Chief Officer to meet with the NHS Grampian Director of Finance and Aberdeen City Council Chief Officer – Finance to seek to quantify and address the 2025/26 implications and budget setting process, including quantification of the financial risk that should be included in the NHS and Council budget modelling.</p>	ACHSCP	Fiona Mitchelhill, Fraser Bell, Interim Chief Finance Officer
6.3	<p><u>Audited Final Accounts 2023/24 including the External Auditor's Annual Audit Report - HSCP.24.105</u></p>	<p>The Committee resolved:</p> <p>(i) to agree the Integration Joint Board's Audited Accounts for 2023/24, as attached at Appendix A of the report;</p> <p>(ii) to instruct the Chief Finance Officer to submit the approved audited accounts to NHS Grampian and Aberdeen City Council;</p> <p>(iii) to instruct the Chief Finance Officer to sign the representation letter, as attached at Appendix B of the report; and</p> <p>(iv) to note the recommendations and</p>	<p>ACHSCP</p> <p>ACHSCP</p>	<p>Alex Stephen, Interim Chief Finance Officer</p> <p>Alex Stephen, Interim Chief Finance Officer</p>

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		management comments on the annual Audit Report, as attached at Appendix C of the report.		
6.4	<u>Primary Care Improvement Plan Update - HSCP.24.078</u>	<u>The Committee resolved:</u> to note the content of the report as an update on current progress against the Primary Care Improvement Plan.		
6.5	<u>Climate Change Project and Reporting - HSCP.24.080</u>	<u>The Committee resolved:</u> (i) to approve the Climate Change Report; and (ii) to instruct the Chief Officer to submit the Climate Change Report to the Scottish Government by 30 November 2024.	ACHSCP	Calum Leask
6.6	<u>Chief Social Work Officer's Annual Report - HSCP.24.081</u>	<u>The Committee resolved:</u> to note the content of the Annual Report, as attached at Appendix 1 of the report.		
7.1	<u>Draft Strategic Plan - HSCP.24.085</u>	<u>The Committee resolved:</u> to note that in accordance with article 1.1, this item had been deferred.		
7.2	<u>Abortion Services (Safe Access Zones) (Scotland) Act 2024 - HSCP.24.086</u>	<u>The Committee resolved:</u> (i) to note that the Abortion Services (Safe Access Zones) (Scotland) Act 2024 became law after receiving Royal Assent on 22 July 2024; and (ii) to note the information contained in the report about the Act and the implications this had for the IJB and ACHSCP.		
7.3	<u>Market Position Statement 2024-2034 on Independent Living and Specialist</u>	<u>The Committee resolved:</u> to agree and approve the Independent Living		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
	<u>Housing Provision - HSCP.24.050</u>	and Specialist Housing Provision Market Position Statement 2024 - 2034 (Appendix 1) as the reference for the provision of housing for varying needs in Aberdeen City.		
7.4	<u>North East Population Alliance Strategic Partnership Agreement - HSCP.24.061</u>	<u>The Committee resolved:</u> (i) to note the report and the information contained in the report; and (ii) to instruct the Chief Officer to provide a progress report to the IJB on the second year of the operation of the Strategic Partnership Agreement.	ACHSCP	Fiona Mitchelhill, Martin Murchie
7.5	<u>Specialist Mental Health and Learning Disability Services, Discharge Without Delay - HSCP.087</u>	<u>The Committee resolved:</u> (i) to note the content of the report; and (ii) to note that ongoing implementation of the improvement plan would be reported within Specialist MHLDS report to each meeting of the Clinical and Care Governance Committee (CCGC).	ACHSCP Governance	Judith McLenan, Claire Smith Mark Masson
8.1	<u>GMED - HSCP.24.084</u>	<u>The Committee resolved:</u> (i) to note the establishment of a Primary Care Out of Hours (GMED) Redesign Programme Board to consider service redesign options; (ii) to note the principles of the redesign as detailed in the Terms of Reference for the Redesign Programme Board, as detailed in Appendix A of the report; and (iii) to note the timeline for the Programme Board.	HSC Moray HSC Moray	Magdalena Polcik-Miniach Magdalena Polcik-Miniach
9.1	<u>Items the board may wish to consider</u>	<u>The Committee resolved:</u>		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
	<u>in private</u>	there was no exempt business.		
10.1	<u>Topic Specific Seminar - 14 January 2025</u>	<u>The Committee resolved:</u> to note the date of the Topic Specific Seminar.		
10.2	<u>IJB Insights Session - 28 January 2025</u> <ul style="list-style-type: none"> • Culture • Uptake of Childhood Immunisations • Putting People First • Criminal Justice 	<u>The Committee resolved:</u> to note the date of the IJB Insights Session.		
10.3	<u>IJB Meetings - 4 February 2025</u>	<u>The Committee resolved:</u> to note the date of the next meeting.		

If you require any further information about this decision sheet, please contact Emma Robertson, emmrobertson@aberdeencity.gov.uk